

# LAKELAND SANITARY DISTRICT NO. 1

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## NOTICE OF MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE  
8780 MORGAN RD.  
MINOCQUA, WI 54548

DATE: SEPTEMBER 8, 2020

PURPOSE: REGULAR MEETING

TIME: 4:00 P.M.

### AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 9-8-20 AGENDA
3. APPROVAL OF 8-11-20 MEETING MINUTES
4. APPROVAL OF 8-20-20 MEETING MINUTES
5. APPROVAL OF EMPLOYEE AGREEMENT
6. EMPLOYEE PROMOTION
7. CONVENE INTO CLOSED SESSION PURSUANT TO WISC STATS 19.85(1)(c)-  
Considering employment, promotion, compensation, or performance evaluation data of any public  
employee over which the governmental body has jurisdiction or exercises responsibility – for the  
purpose of conducting employee evaluation
8. RECONVENE INTO OPEN SESSION
9. ACTION TAKEN FROM CLOSED SESSION
10. APPROVAL OF AUGUST CHECKS & CREDIT CARD CHARGES
11. SIGN CHECKS/PAY BILLS
12. INFORMATION/CORRESPONDENCE

TIME OF POSTING: SEPTEMBER 3, 2020

NAME AND TITLE OF PERSON  
DIRECTING THAT THIS NOTICE  
BE POSTED: TOM WIPPERFURTH  
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1

Regular Meeting

September 8, 2020

Present: R. LaPlante, T. Wipperfurth, M. Killian

Absent:

Others: J. Benson, K. Timmons, W. Peters, B. Strasburg, S. Schoonover, B. Thompson

The meeting was called to order by President T. Wipperfurth on September 8, 2020 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

**Approval of Agenda 9-8-20:** R. LaPlante made a motion to approve the agenda for the 9-8-20 meeting; M. Killian seconded the motion. All in favor, motion carried.

**Approval of Minutes 8-11-20 Meeting:** R. LaPlante made a motion to approve the minutes for the 8-11-20 meeting; M. Killian seconded the motion. All in favor, motion carried.

**Approval of Minutes 8-20-20 Meeting:** M. Killian made a motion to approve the minutes for the 8-20-20 meeting; R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #5: Approval of Employee Agreement:**

M. Killian made a motion to approve employee agreement; T. Wipperfurth seconded the motion. All in favor, motion carried.

**Agenda Item #6: Employee Promotion:** T. Wipperfurth made a motion to promote Wilbur Peters to Lakeland Sanitary District Superintendent starting immediately on a full-time basis with full time benefits as stated in handbook; R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #7: Convene into Closed Session Pursuant to Wisc. Stats 19.85(1)(c)- Considering Employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- for the purpose of conducting employee evaluation:** M. Killian made a motion to convene into closed session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:05 P.M.

**Agenda Item #8: Reconvene into Open Session:** M. Killian made a motion to reconvene into open session, T. Wipperfurth seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The board reconvened into open session at 4:14 P.M.

**Agenda Item #9: Action Taken from Closed Session:** No action taken at this time.

**Agenda Item #10: Approval of August Checks & Credit Card Charges:** M. Killian made a motion to approve the August checks and credit card charges; R. LaPlante seconded the motion. All in favor, motion carried.

**Agenda Item #11: Sign checks/ Pay bills**

**Agenda Item #12: Informational/Correspondence:** Brenda Thompson was present at the meeting to express her concerns to the board about an issue that happened the week of August 24<sup>th</sup>, 2020. She had called the office to speak with Carl Akey, Superintendent and was not happy that she could not speak with him and was not given the information she wanted/ needed in regards to property on Townline Road. She felt the phone conversation was not handled professionally. She was asking the district for a letter stating if property WR 2-4 is within the district or not. Discussion followed about the location of the property in regards to the district. W. Peters stated he will look into this property and get back to B. Thompson within 48 hours about where this property is located and whether it is within the district or not. B. Thompson continued to inquire to the board about past employees and voiced her opinion on personnel matters at Lakeland Sanitary. M. Killian stated that the board was appreciative to hear her concerns and will take her comments under advisement.

W. Peters presented to the board the proposals for the black top repair for Old Highway 70. He explained to the board the differences between the two quotes from Pitlik & Wick and Angelo Luppino. Pitlik & Wick came in with a lower bid at \$1500 and it was decided to go with them for the asphalt repair.

K. Timmons asked the board if they would be looking at hiring another operator. K. Timmons went into an explanation of job duties that the water/wastewater operators currently take care of right now and that they have not been able to take care of regular maintenance throughout the current year because of being short staffed. M. Killian stated that this was now up to W. Peters to present to the board the need to hire another operator. W. Peters explained different situations where they could be under staffed and that he will put together a proposal for the next meeting about the need for another operator.

M. Killian stated the next board meeting will be September 22, 2020 and the board asked that J. Benson include a review of the Lakeland Sanitary Employee Handbook to be on the next agenda.

**Agenda Item #13: Convene into Closed Session Pursuant to Wisc. Stats 19.85(1)(c)- Considering Employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility- for the purpose of conducting employee evaluation:** M. Killian made a motion to convene into closed session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board convened into closed session at 4:44 P.M.

**Agenda Item #14: Reconvene into Open Session:** M. Killian made a motion to reconvene into open session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The board reconvened into open session at 4:46 P.M.

**Agenda Item #15: Action Taken from Closed Session:** M. Killian made a motion to increase W. Peters pay \$3.50 per hour starting immediately as Superintendent; R. LaPlante seconded the motion. The board asked J. Benson to handle getting a new signature card from Peoples State Bank for W. Peters and to order new business cards. All in favor, motion carried.

No other information or correspondence at this time. There being no further business, the meeting was adjourned at 4:52 P.M., on a motion by M. Killian, seconded by R. LaPlante.

Clerk: 