

# LAKELAND SANITARY DISTRICT NO. 1

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## NOTICE OF MEETING – REGULAR MEETING

**TITLE OF GROUP MEETING:** LAKELAND SANITARY DISTRICT NO. 1

**PLACE:** LAKELAND SANITARY DISTRICT NO. 1 OFFICE  
8780 MORGAN RD.  
MINOCQUA, WI 54548

**DATE:** AUGUST 22, 2023

**PURPOSE:** REGULAR BOARD MEETING

**TIME:** 4:00 P.M.

### **AGENDA:**

1. CALL MEETING TO ORDER.
2. APPROVAL OF 8-22-23 AGENDA
3. APPROVAL OF 8-8-23 MEETING MINUTES
4. PAT MORROW OF MSA TO PRESENT FACILITY UPGRADE UPDATES
5. SIGN CHECKS/PAY BILLS
6. INFORMATION/CORRESPONDENCE

**TIME OF POSTING:** AUGUST 18, 2023

**NAME AND TITLE OF PERSON  
DIRECTING THAT THIS NOTICE  
BE POSTED:** TOM WIPPERFURTH  
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1  
REGULAR MEETING  
August 22, 2023

Present: T. Wipperfurth, R. LaPlante, M. Killian

Absent:

Others: W. Peters, J. Benson, Pat Morrow – MSA Engineering

The meeting was called to order by President T. Wipperfurth on August 8, 2023 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

**Approval of Agenda 8-22-23:** R. LaPlante made a motion to approve 8-8-23 agenda. T. Wipperfurth seconded the motion. All in favor, motion carried.

**Approval of Minutes 8-8-23 Meeting:** R. LaPlante made a motion to approve the minutes for the 8-8-23 meeting; T. Wipperfurth seconded the motion. All in favor, motion carried.

**Agenda Item #4: Pat Morrow of MSA to present facility upgrade updates:**

P. Morrow presented the board with MSA's Professional Services Agreement: Lakeland Sanitary District WWTF Upgrade Design and Bidding pamphlet. P. Morrow explained to the board the agreement and what it all covers for the project. He also presented a map of the WWTF and walked through each work site at the WWTP and the process of what will be changed, removed or upgraded. There was a discussion of what will happen when all the work is being done and how the plant will keep running or if it will need to shut down. P. Morrow explained that through the design and bidding process, MSA will be able to determine if the plant will be installing a temporary Schwing Bio-Solid trailer to process the sludge or if it will be more cost effective to have waste removed and trucked to a different WWTP in either Rhinelander or Eagle River. There was a discussion about the different options to keep the plant running.

P. Morrow explained again that within the scope of the Professional Services Agreement: LSD WWTF Upgrade Design and Bidding, MSA will be continuing the designing and determining all the details and necessary steps needed for the upgrade. He also explained that MSA will handle applying for the WI DNR Clean Water loan/grants. P. Morrow told the commissioners that MSA has a team that works specifically on the applications for the Clean Water loans and will also help work with the District and our auditors, Baker Tilly to determine the best financial options for the District. The WI DNR Clean Water application needs to be submitted by September 30, 2024 and the projected closing of the loan will be January or February 2025. P. Morrow suggested that Lakeland Sanitary District should look at getting an intermittent loan from a local bank for the initial costs of engineering and contractor bids until the WI DNR Clean Water loan closes.

There was a brief discussion about the funding process and the costs involved to get the project started. M. Killian made a motion to approve and sign the MSA Professional Services Agreement: Lakeland Sanitary District WWTF Upgrade Design and Bidding as presented by P. Morrow of MSA. R. LaPlante seconded the motion. All in favor, motion carried.

## **Agenda Item #5: Sign checks/ Pay Bills**

**Agenda Item #6: Informational/Correspondence:** M. Killian asked about the camera that is on the south tower. W. Peters explained that the camera and all equipment belong to the Minocqua Chamber of Commerce and that they handle all the upkeep and maintenance of said equipment. He explained that he spoke with the Chamber and that they do share footage with Channel 12 in exchange for air time. M. Killian mentioned that he had seen footage on Channel 12 news, that was why he was asking the arrangement that was made. W. Peters stated that it was a verbal agreement that was made with the chamber before he was superintendent to have the camera on the tower. M. Killian stated that the next board meeting will be held September 12, 2023. There being no further business, the meeting was adjourned at 4:57 P.M., on a motion by M. Killian, seconded by T. Wipperfurth.

Clerk: Rick A. Ralston