

LAKELAND SANITARY DISTRICT NO. 1

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NOTICE OF MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE
8780 MORGAN RD.
MINOCQUA, WI 54548

DATE: AUGUST 10, 2021

PURPOSE: REGULAR MEETING

TIME: 4:00 P.M.

AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 8-10-21 AGENDA
3. APPROVAL OF 7-13-21 MEETING MINUTES
4. CONVENE IN TO CLOSED SESSION PURSUANT TO WI STATS 19.85(1)(c) Considering employment, promotion, compensation, of performance evaluation data of any public employee over which the governmental body has jurisdiction of or exercises responsibility – for the purpose of interviews for the WWTP operator position.
5. CONVENE INTO OPEN SESSION
6. ACTION TAKEN FROM CLOSED SESSION
7. APPROVAL OF REVISED LSD EMPLOYEE HANDBOOK
8. HWY 51 ROAD CONSTRUCTION – MANHOLE REHAB
9. DECISION ON THE WATERS EXPANSION PROJECT AND CONNECTION FEES
10. APPROVAL OF JULY CREDIT CARD STATEMENT/ JULY BILLS & PAYMENTS
11. SIGN CHECKS/PAY BILLS
12. INFORMATION/CORRESPONDENCE

TIME OF POSTING: AUGUST 6, 2021

NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE BE POSTED: TOM WIPPERFURTH
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1
Regular Meeting
August 10, 2021

Present: R. LaPlante, T. Wipperfurth, M. Killian
Absent:
Others: W. Peters, J. Benson

The meeting was called to order by President T. Wipperfurth on August 10, 2021 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

Approval of Agenda 8-10-21: R. LaPlante made a motion to approve 8-10-21 agenda. T. Wipperfurth seconded the motion. All in favor, motion carried.

Approval of Minutes 7-13-21 Meeting: R. LaPlante made a motion to approve the minutes for the 7-13-21 meeting; M. Killian seconded the motion. All in favor, motion carried.

Agenda Item #4: Convene into Closed Session Pursuant to Wis. Stats. 19.85(1)(c) – Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – for the purpose of interviews for the WWTP operator position.

Agenda Item #5: Reconvene into Open Session: M. Killian made a motion to reconvene into open session, R. LaPlante seconded the motion. Roll call vote taken: T. Wipperfurth – Aye, M. Killian – Aye, R. LaPlante – Aye. The Board reconvened into open session at 4:45 P.M.

Agenda Item #6: Action taken from closed session: M. Killian made a motion to hire William Kuchler starting at \$20 per hour with full time benefits as stated in the Lakeland Sanitary District's employee handbook. W. Peters will discuss with W. Kuchler about start date. R. LaPlante seconded the motion, T. Wipperfurth abstained from the vote. All in favor, motion carried.

Agenda Item #7: Approval of Revised Lakeland Sanitary Handbook: There was a brief discussion about the several revisions to the handbook. **Probationary Period:** added text: "Benefits of HSA contributions (pro-rated by employee start date), sick leave with pay, vacation pay and holiday pay will go into effect after probationary period ends." **Overtime Pay:** added text: "Operators on-call will earn 4 hours extra vacation time per 7 day on-call shift." **Vacation:** edited text now reads: "Employees earn vacation based on their date of employment (anniversary date). Their vacation time is used before the following anniversary date. One week of vacation time is equal to 40 hours of straight time pay at the employee's rate." M. Killian made a motion to approve the three section changes in the Lakeland Sanitary District Employee Handbook. R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #8: USH 51 Road Construction – Manhole Rehab: There was a brief overview of the option to have the WI DOT to take care of the engineering and construction/rehab of the manholes in question on USH 51 South. W. Peters stated that although it sounded good he looked into the details and he felt it was not in the best interest of the District

to go this route. The District would not have a say in the costs for whatever avenue the state decided to go with engineering or contractor costs. W. Peters proposed that the District take care of this project and hire a company to do the manhole rehab. He presented the board with the estimated cost of the manhole rehab of \$14,455 from HK Solutions Group. He stated that the project is not to begin until 2023 so there is time to put this in the budget. Going this route, the District will be saving money and will not have to hire an engineer for the entire project. W. Peters stated that he would like have HK Solutions Group to do the rehab work; they have an office out of Rhinelander and the foreman is local to the area. R. LaPlante made a motion to approve W. Peters to hire HK Solutions Group for the manhole rehab work to be done in 2023 on USH 51 South. T. Wipperfurth seconded the motion. All in favor, motion carried.

Agenda Item #9: Decision on The Waters expansion project & Connection Fees: There was a brief discussion about the expansion project that The Waters was proposing and that they were asking the District for a discounted connection fee. T. Wipperfurth made a motion to not change or adjust the connection fees as stated. R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #10: Approval of July payments & credit card statement: T. Wipperfurth questioned a bill from Quill about a surge fee. J. Benson explained that this bill was for an electrical surge protector for the lab equipment. M. Killian made a motion to approve July payments & credit card statement. R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #11: Sign checks/ pay bills

Agenda Item #12: Informational/Correspondence: R. LaPlante asked about the power outage from the last week in July and how it affected the WWTP. W. Peters explained that the plant was out of power for almost a full 24 hours and there were some issues they had to deal with the plant's generator. The generator's batteries needed to be changed out and Adams Generators was supposed to fix the charger as that still has issues. W. Peters stated that he and B. Strasburg did fix the generator on the day of the power outage and got the plant up and running again until WPS restored power. Next board meeting will be held August 24, 2021 at 4:00 pm. There being no further business, the meeting was adjourned at 5:04 P.M., on a motion by M. Killian, seconded by T. Wipperfurth.

Clerk:

Rick A. LaPlante