

LAKELAND SANITARY DISTRICT NO. 1

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NOTICE OF MEETING

TITLE OF GROUP MEETING: LAKELAND SANITARY DISTRICT NO. 1

PLACE: LAKELAND SANITARY DISTRICT NO. 1 OFFICE
8780 MORGAN RD.
MINOCQUA, WI 54548

DATE: JANUARY 12, 2021

PURPOSE: REGULAR MEETING

TIME: 4:00 P.M.

AGENDA:

1. CALL MEETING TO ORDER.
2. APPROVAL OF 1-12-21 AGENDA
3. APPROVAL OF 12-8-20 MEETING MINUTES
4. APPROVAL OF DELTA DENTAL PLAN
5. APPROVAL OF 2020 WRITE-OFFS
6. ADOPTION AND SIGNING OF REVISED EMPLOYEE HANDBOOK
7. APPROVAL OF DECEMBER BILLS & CREDIT CARD PAYMENTS
8. SIGN CHECKS/PAY BILLS
9. INFORMATION/CORRESPONDENCE

TIME OF POSTING: JANUARY 7, 2021

NAME AND TITLE OF PERSON DIRECTING THAT THIS NOTICE BE POSTED: TOM WIPPERFURTH
PRESIDENT

Upon reasonable notice, efforts will be made to accommodate the needs of the disabled individuals through appropriate aids and service. Contact the Lakeland Sanitary District @ 715-356-4454.

NOTICE OF MEETING.doc

LAKELAND SANITARY DISTRICT NO. 1
Regular Meeting
January 12, 2021

Present: R. LaPlante, T. Wipperfurth, M. Killian

Absent:

Others: J. Benson, W. Peters

The meeting was called to order by President T. Wipperfurth on January 12, 2021 at 4:00 P.M. All public notices have been posted to meet with the open meeting law and the building is accessible for the handicapped.

Approval of Agenda 1-12-21: M. Killian made a motion to approve the agenda for the 1-12-21 meeting; R. LaPlante seconded the motion. All in favor, motion carried.

Approval of Minutes 12-8-20 Meeting: R. LaPlante made a motion to approve the minutes for the 12-8-20 meeting; M. Killian seconded the motion. All in favor, motion carried.

Agenda Item #4: Approval of Delta Dental Plan: M. Killian made a motion to approve the Delta dental policy; R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #5: Approval of 2020 Write-Offs: M. Killian made a motion to approve account write-offs with amounts less than \$10.00; R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #6: Adoption and Signing of Revised Employee Handbook: M. Killian made a motion to adopt the Lakeland Sanitary District #1 Employee Handbook with approved revisions made on October 2, 2020; R. LaPlante seconded the motion. All in favor, motion carried.

Agenda Item #7: Approval of December Bills and Credit Card Payments:
T. Wipperfurth made a motion to approve December's bills and credit card payments; M. Killian seconded the motion. All in favor, motion carried.

Agenda Item #8: Sign Checks/ Pay Bills

Agenda Item #9: Informational/Correspondence:

J. Benson presented the board with information and booklets from Peoples State Bank and Incredible Bank in regards to having the district's banking move to be more automated. Information presented would allow the district to do direct deposits, direct HSA deposits/transfers, ACH for accounts payable and accounts receivable. There would be monthly fees at each bank for these services. J. Benson told the board that this would also allow the district's customers to set up auto payments which many people request and inquire about. The commissioners will look over all the information and come back with any questions, suggestions, etc. at the next board meeting.

W. Peters informed the board that M. Ecklund is doing good and learning the ropes well and is studying to take his CDL. He also informed the board that B. Strasburg is taking an online course in order to become an Advanced Wastewater Operator. Once he passes the course and testing and has one more year experience at Lakeland Sanitary District he will then qualify to become an Advanced Wastewater Operator and is looking to apply to be the Plant Manager. W. Peters told the board that he currently is an Advanced Wastewater Operator and that the district is using his licensing for the WI DNR reporting but that it would be a very good idea to have another operator with the Advanced Wastewater license and that the district has the need for a Plant Manager. T. Wipperfurth added that he felt this is a good plan and that having an additional Advanced Wastewater Operator for operations is a great idea. M. Killian made the comment that having separation of duties with a Plant Manager and the Superintendent would also be beneficial for the district. W. Peters presented the board information about a jetter/vac truck combo that he is interested in looking at more. There was discussion about the pros and cons of having this type of combo truck versus the jetter and vac trailers the district currently uses. T. Wipperfurth said that the board is open to the presentation of possibly purchasing a jetter/vac combo truck and that it can be reviewed at the next board meeting. T. Wipperfurth inquired about a customer's water service line and how it was affecting a neighbor's water service. W. Peters told the board that he spoke with Howard Brothers in regards to this and that a new water service line would need to be installed for the new property owners to solve the water pressure/service issue. Howard Brothers inquired about what the district would be responsible for in relation to the costs of installing a new service line. W. Peters informed him that is the property owner's financial responsibility. He informed him that if the property owner wants to pursue the issue more with the district that he can contact us and be put on the next meeting's agenda to be reviewed. There being no further business, the meeting was adjourned at 4:53 P.M., on a motion by M. Killian, seconded by R. LaPlante.

Clerk: Rick A. LaPlante